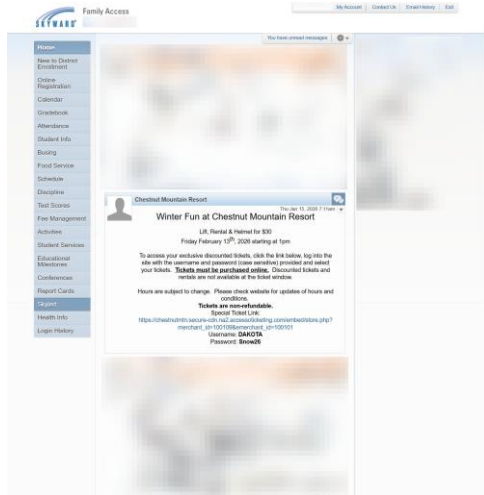


## Add Phone Number to Skyward for School Closure Notifications

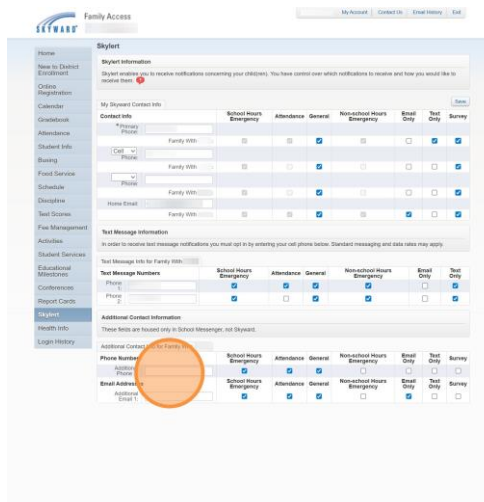
### 1. Log into Skyward Family Access



### 2. Click "Skylert"



### 3. Add a phone number under the "Additional Contact Info for Family"



### 4. Type the phone number you want to add, make sure the checkboxes are checked for School Hours Emergency, General, and Non-school Hours Emergency